

CITIZEN'S CHARTER

**WEAVERS' SERVICE CENTRE,
RAIGARH**

**GOVT. OF INDIA
MINISTRY OF TEXTILES
WEAVERS' SERVICE CENTRE**

**Opp. Hotel Trinity Grand, Kotra Road Bypass,
Raigarh – 496001 (C.G.)**

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WEAVERS' SERVICE CENTRE RAIGARH

ORGANISATIONAL PHILOSOPHY :

- WSC :- Friend for guidance and Partner in progress through skill & technological up-gradation and product development.
- Motto :- Excellence, Facilitation and Promotion.

OUR VISION :

Promote and facilitate the continuous growth of the handloom industry to complete in the global market.

OUR MISSION :

We dedicate ourselves to support the Handloom Sector at large in upgrading-skill, development/diversification of handloom products technical advice etc.

OUR VALUES :

- Recognize the technical needs of handloom weavers.
- Dedicate ourselves to reach every nook and corner of the sector with a helping hand.

OUR COMMITMENT :

- To provide all possible technical assistance in terms of design input, technical advice in weaving/dyeing/printing etc. to weavers and all concerned to Handloom Sector.
- To technically support weavers and others on a continuous basis for sustained development of the Handloom Sector.
- To visit the Handloom pockets for rendering technical assistance to weavers and others.
- To conduct Design Exhibition-cum-Dyeing Workshop with a view to create awareness in the weaver clusters about the services available in WSCs and to impart training in dyeing techniques and design development.
- To upgrade the skills of handloom weavers/workers in the field of design development/weaving/dyeing under on-going in-house short term training programmes and also under NHDP/SAMARTH Scheme.

OUR MANDATE :

- Serve and strengthen the second largest sector of Indian Economy in terms of employment generation with dedication, devotion and vision.
- Transfer R&D and technological advances in the handloom sector from lab to land.
- Strive for value addition and higher productivity.
- Cater to the poor multitude as well as to get it weaved for the niche market.

OUR OBJECTIVES :

- Of product development to evolve more marketable products by interaction between expertise's available in the fields of weaving, designing and processing.
- In improving weaving techniques and accessories and appliances used in weaving.
- In improving techniques of processing.
- In training weavers by disseminating improved techniques and new designs by undertaking training programmes within the precincts of the Centre and in the field.
- In providing market support by arranging interface between designers, producers and buyers which includes execution of sample orders.
- In solving problems arising in pre-loom, loom and post-loom processes and technologies.
- In arranging exhibitions, seminars, workshops focusing on new and improved designs, equipments and processing techniques.
- In preserving and documenting traditional skills and revival of traditional skills and revival of traditional designs for production and marketing.
- In implementing various schemes in handloom sector of the Government of India and providing assistance and interaction with State Governments, handloom agencies such as Apex and primary co-operatives, State and private undertakings dealing in handlooms.
- Monitoring of projects sanctioned under various central schemes.

OUR RESOURCES :

- Full commitment and support of the Government of India to make the service center a vibrant focal point of development and growth of the handloom sector. Qualified technical personnel in the discipline of design, dyeing, processing, weaving and necessary support Staff are available.
- Need-based looms, accessories, allied equipments and other teaching aids.
- Need-based design development, design adoption, design dissemination, technical inputs in the form of research in looms, dyes,

dyeing techniques, and innovations in appliances and accessories used by the weavers.

- An excellent collection of paper design and fabric samples to choose from for commercial production.
- An excellent Dyeing Laboratory, Design Section, Weaving Section, Printing Section, Library Section and Computer Aided Textile Design Section for sample development, training, expert guidance and for extension services.

OUR ARMS FOR SERVICE :

DESIGN SECTION :

Textile Designers drawn from the best talent available in art schools are constantly engaged in preparing paper designs. These designs comprise both for weaving and for hand block or screen printing. The attempt is to preserve traditional designs by reviving them and/or adopting them to the requirements of the market. These designs help in production of items both for domestic and export markets. The CATD facility available presently in WSC Raigarh helps in preparing the designs and techniques with the aid of a computer. This Centre has the services of Jala makers, graph paper designers who work in close association with the Dyeing Laboratory and the Weaving Section. Care is taken to see that the designs developed are within the discipline imposed by the types of yarn, dye stuffs and weaving techniques as per requirements of the sector. The core service is rendering from Weavers Service Centre, Opp. Hotel Trinity Grand, Kotra Raod Bypass, Raigarh, Chhattisgarh-496 001.

WEAVING SECTION:

Skilled weavers drawn from the main traditional weaving communities of the country man the Weaving Section. They are supervised by qualified textile technologists. Facilities of prototype looms and weaving equipments are available in the Section. Fabrics in new designs and new textures are produced using different yarns. The Section also undertakes simple improvements in looms and in the processes of weaving. The basic service is providing to relevant beneficiary agencies Weavers Service Centre, Opp. Hotel Trinity Grand, Kotra Raod Bypass, Raigarh, Chhattisgarh-496 001.

DYEING LABORATORY :

Fully equipped Dye Laboratory manned by experienced dyers and other qualified technical personnel capable of developing techniques in cost processing of fabrics is available in WSC Raigarh. WSCs bring out number of shade cards for silk, cotton and wool dyeing. These illustrate a number of shades in use in the field of

handlooms and also give details of the method of application of dye stuffs, temperatures to be maintained and the length of dyeing period for each shade. These cards also provide information on de-gumming, scouring, blending, dyeing etc. and the equipments used in dyeing and testing methods. The basic serves is providing to relevant beneficiary agencies from Weavers Service Centre, Opp.Hotel Trinity Grand, Kotra Raod Bypass, Raigarh, Chhattisgarh-496 001.

PRINTING SECTION:

This Section carries out experiments in preparation of basic materials for hand block printing. Dischargeable and non-dischargeable dye stuffs have been effectively used to obtain multiple effects of rare beauty. Weavers' Service Centre, Raigarh have expertise in block making and they cordially develop new design and pattern. Sizable of hand-block are attractable for use by Weavers and Handloom organizations. The basic serves is providing to relevant beneficiary agencies from Weavers Service Centre, Opp.Hotel Trinity Grand, Kotra Raod Bypass, Raigarh, Chhattisgarh-496 001.

OUR CHARTER OF SERVICES :

DESIGN DEVELOPMENT :

- Innovate and develop designs, motifs, patterns and prints, via in-house skills, on a regular/ongoing basis, through appropriate systems and trained designers and synchronization of traditional designs, etc., with modern and contemporary design. For this purpose development of In-house designs undertaken based on:-
 - (a) specific demand from the market in terms of Apex Societies, Weavers Co-operatives, Institutions, Exporters, Manufacturers or Private players dealing with Handloom/Textile Sector.
 - (b) As per the demand of the International market in terms of colour, design and fashion forecast.
 - (c) Revival of market-worthy traditional motifs
 - (d) Artists/Textile Designers delight from various sources e.g. Museums, Temples, Palaces Havelis /Houses State/National Archives Private Collectors College of Arts/crafts Caves, Book of Art & craft & Handicrafts (carvings, wood, metal, stone, ivory, etc.), Societies/Corporations/Associations/ Guilds /Journals /Manuscripts Miniature Paintings/ Antique Furniture/ Potteries/ Tombs/ Series of Art & Industry Collections/Cataloguing Books eg. Sir Fort Watsons collection, symbols and portrayals of festivals, and

mythologies World-wide. Utmost care is taken to assess its market - worthiness. Help of CATD is taken to perfect the colour and design combination and suitability of fabrics.

- Maintain and update an inventory/ data bank / warehouse of designs, motifs, patterns, prints, etc. and display developed samples in exhibition halls. Exhibition of exclusive designs is held in a regular manner during design work shop for the public for sale.
- Popularize increasing adaptation and adoption of designs, etc., as a vital ingredient of value-added product development/diversification and for the creation and sustenance of a culture of quality.
- Encourage the sale of designs, prints, etc., on a non-exclusive right basis.
- Weavers' Service Centre is linked with the National Centre for Textile Design in order to provide information to weavers in terms of fast changing consumer preferences, fashion trends and technological developments in the means of communication both within and outside the country. Weavers Service Centre online activities with NCTD and subsequently with weavers relates to the provision and analysis of trends and forecasts of colour and fabrics for the fashion and home fashion industry keeping in mind the requirements of the entire sector such as colour forecasts with regional preferences, forecasts of fibre blends, weaves, fabric structure, motifs and print idea for printed fabrics. WSC has linkages with Export Promotion Councils, State Handloom Agencies having Design Centres, Apex Trade Bodies both inside and outside the country and related linkages to textile resource sites. It has data base of reputed handloom manufacturers, fibre suppliers, spinners and yarn makers, machinery and fashion accessories suppliers etc. The offline activity of the WSC in consultation with NCTD involve fabric collection, cataloging according to region, locality, to maintain a Museum of Heritage Textile of the region and locality having collection of motifs in the form of line drawing and swatches and samples.
- WSC holds periodically the organization on a continuous basis special thematic exhibitions(TANTVI). The basic idea behind such exhibitions is to produce exquisite quality of handloom cloths from master weavers throughout India in order to sustain and excel in the quality aspect and to promote the marketing of handloom products on a sustained basis.

TRAINING :

- Weavers Service Centers, Raigarh imparts training through Skill Up-gradation Training programme through National Handloom Development Programme (NHDP) Scheme or Scheme for Capacity Building in Textile Sector (SAMARTH) to Unskilled, Semi-skilled and Skilled Weavers for

product development, product diversification and improvement in productivity, in dyeing technique and design development on looms to the beneficiary within the jurisdiction i.e. in Chhattisgarh State.

- Short term in-house training for 04 months as well as Observatory training for 01 months in discipline of weaving, designing/pattern making and processing to students, weavers, master trainers, employees of State Handloom Corporations, Apex Bodies and others providing in the premises of Weavers Service Centre, Opp.Hotel Trinity Grand, Kotra Raod Bypass, Raigarh, Chhattisgarh-496 001 (C.G.). The Charge of Training is Rs. 600/- (Rupees Six Hundred Only) per month per trainee.

APPROVED SCHEDULE OF CHARGES:

Item of work	Effective from 01-08-1999
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ART SECTION

A. PAPER DESIGNS

i) Designs with stripes and checks and additional colour schemes.	Rs. 50/- each
ii) Designs (except those covered in A.(i) above) where the repeat does not exceed 10 sq.cms.	Rs.100/- each
iii) Designs where the repeat does not exceed 250 sq.cms.	Rs.150/- each
iv) Designs where the repeat does not exceed 1000 sq.cms.	Rs.250/- each
v) Designs where the repeat is above 1000 sq.cms.	Rs.600/- each
vi) Wedding sarees/ special design Print like Paithani, Baluchari, Jamdani etc.	Rs.1000/- each

B. PATTERN MAKING CHARGES (PAPER)

1. 10" X 10" GRAPH	Rs.2/- per sq.inch subject to minimum Rs.50/-
2. Graph paper designs:	
(i) Up to 100 hooks/levers	Rs.100/- each
(ii) Up to 400 hooks	Rs. 400/- up to 200 picks & Rs. 100/- for each additional 100 picks
(iii) Above 400 hooks	Rs.600/- up to 200 picks &

	Rs.200/- for each additional 100 picks
(iv) Jala Making	The cost of graph, designs as per schedule (B/1) above plus other charges as per approved formula.
(v) Jacquard card cutting and lacing	As per approved formula subject to a minimum of Rs.150/-

WEAVING SECTION

A. FABRIC SAMPLES

i) Up to 250 sq.cms. (9" x 12")	Rs.200/- each
ii) Up to 2500 sq.cm.	
a) Vegetable fibres and Regenerated Cellulose fibres	Rs.300/- each
b) Animal fibres, Silk, synthetic fibres other Wool including Polyester blends	Rs.400/- each
iii) Sizes above 2500 sq.cms.	As per approved formula subject to minimum of Rs.200/-
iv) Additional Colour schemes	Rs.100/- each

B. TECHNICAL ADVICE

For rendering technical advice on any technical problem each viz. cloth analysis matching of Shades etc.	Rs.200/-
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DYEING AND PRINTING SECTION

A. PROCESSING

Bulk dyeing (as per approved formula)	Subject to a minimum of Rs.50/- per Sample for bulk as per approved Formula.
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B. PROCESSING OF ANIMAL FIBRES

i) Scouring/Degumming	Rs.50/- per sample.
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Bulk as per approved formula	
ii) Dyeing	As per approved formula
C. <u>SYNTHETIC & OTHER MAN MADE FIBRES & BLENDS</u>	As per approved formula
D. <u>MATCHING & SAMPLE DYEING</u>	To be treated as technical assistance and charged accordingly.
E. <u>PRINTING</u>	
a) Screen making charges	As per approved formula
b) Printing charges	As per approved formula
(i) Samples upto 250 sq.cms.	Rs.100/-
(ii) Samples upto 2500 sq.cms.	
(a) Cotton	Rs.200/-
(b) Silk	Rs.300/-
(iii) Samples above 2500 sq. cms	As per approved formula subject to minimum charges of Rs.200/- & Rs.300/- for cotton & Silk respectively.

Note:

1. Cost of Raw Material plus labour charges @ Rs. 100/- per day plus over head charges @15%.
2. For Charges of any other items not covered in the list or wherever any doubt arises about the actual charges, to be charges as per the approved formula

COSTING OF COMPUTER DESIGNS

A/4 Size

A/3 Size

1. A/4 size quoted paper 3 Designs per day x 20 working Days x 12 months = 750 nos. Or 800 nos annual @ of Rs. 2500/- Per 200 nos.or paper for 800 nos.	Rs. 10,000/-	Rs. 15,000/-
2. In Cartridge 1“ of 4 colours per 100 papers, for 800 papers. 8 sets (1” Black, Cyan, Magenta and Yellow 1 No Extra black per set i,e 8 Nos. / black)		
Cost per set Rs. 11,400/- of 4 colour + 1 black Colour Rs.2400/- extra Cost per 100 p Rs. 13,800/-	Rs.1,10,400/-	Rs.1,30,000/-
3. Annual Maintenance Charge Cost actual	Rs. 60,000/-	Rs.60,000/-
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	Rs.1,80,400/-	Rs.2,05,000/-
Over head charges @ 12 ½ % Cost per 800 papers	Rs. 22,500/- Rs.2,02,950/-	Rs 25,625/- Rs. 2,30,625/-
Cost per design	Rs. 252.80	Rs. 280.20
❖ Cost per design A/4 size		Rs. 250/-
❖ Cost per design A/3 size		Rs. 300/-

Cost of Computer Graph

1. For 200 Hooks Jacquards	Rs. 2/ only per card
2. For 400 Hooks Jacquards	Rs. 3/- only per card
3. For 600 Hooks Jacquards	Rs. 5/- only per card

EXHIBITION:

WSC holds Dyeing cum Design Exhibition in the interior clusters of weavers to familiarize them with the latest and the best in the dyeing and design techniques.

In-house product display of the latest and unique samples, samples drawn on the basis of revival of traditional motifs, display of improvised and modern looms and their working. Through its in-house exhibition, the members of WSC acquaint the visitors with the latest information required for the development of right fabric in right colour and for right market. The information on woven and selected designs by the visitor is provided with complete technical specifications like count of yarn, thread count, technical graph for jacquards, the weaving procedure to enable them to produce quality and design enrich fabrics having greater market acceptability. The same idea is taken out door also.

RESEARCH AND DEVELOPMENT :

R&D work is carried out for loom development, design modification, development of shade cards, natural dyes, unique sample development, and is available at reasonable prices in WSC. Extension services are provided through training programmes or at very reasonable charges.

To look into the usability, manufacture and improvement of materials used in the handloom industry and other trades or industries allowed therewith including designing, dyeing, bleaching, finishing, printing and chemical stores, etc.

To Assess the utilization of the products of the handloom industry as well as to assist members in the execution of sample orders.

To do in house work for the improvement of various machinery and appliances used by the handloom industry and other trades or industries.

To investigate into and help improvement of various processes of manufacture with a view to securing greater efficiency, rationalization and reduction of costs.

MARKET SUPPORT :

It provides marketing guidance in coordination with State and Central Government, eg., nominating and forwarding societies/master weavers for participation in Dilli Hatt, Suraj Kund Mela, Taj Mahotsav, Udaipur, Shilparamam- Hyderabad, Patiyala utsav, Craft Mela etc.

PROMOTION OF EXCELLENCE :

Recommends, from their area of jurisdiction, master weaver, printer and others making outstanding handloom product for National Award to be presented by the President of India.

HELP AND GUIDANCE:

- A complaint / grievance box shall be placed which may be used to drop a written complaint / grievance. The box will be opened and checked daily for contents(s), if any.
- A complaint / grievance will be promptly acknowledged and requisite action taken and communicated within 30 working days of receipt.
- If for valid reason(s) a complaint / grievance cannot be redressed within the due time, a suitable interim intimation will be sent promptly.
- All efforts will be made to locally and satisfactorily redress grievances.
- However if a complaint / grievance has not been attended to promptly or satisfactorily, at the local level, the matter may be considered to be taken up in writing with the following functionaries.
 - Development Commissioner (Handlooms), Ministry of Textiles, Room No.56, Udyog Bhawan, New Delhi.

OR

- Additional Development Commissioner and Chief Enforcement Officer (Handlooms), Ministry of Textiles, Room No.57, Udyog Bhavan, New Delhi.

OR

- Deputy Development Commissioner (Handlooms), Ministry of Textiles, Room No.57-B, Udyog Bhavan, New Delhi.

OR

- Zonal Directors, Weavers' Service Centres, Delhi, Chennai, Guwahati, Mumbai.